

Jennifer Wiegand LMT, CMLDT, QTTT
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Privacy Policy

CLIENT RECORDS: Client records are maintained in a confidential manner, secured in a locked file at all times.

CLIENT RIGHTS: Clients may request in writing, to see or obtain a copy of their records. The client may request that corrections be made if they identify errors or mistakes. Access to records will be made during regular business hours within 30 days of receipt of written request and a fee may be charged for copying and sending requested records.

Requested records are sent via standard U.S. Mail unless the client requests they be sent via express mail (at client's expense).

DISCLOSURE OF RECORDS: At no time are client records and information released to anyone without written request and release from the client unless compelled by law (such as a subpoena).

At no time are client records sent electronically (e-mail or fax) to anyone unless compelled by law.

I _____ have received, read and understand this privacy policy as it relates to receiving a consultation, massage, wellness self-care information and guidance and/or bodywork from Jennifer Wiegand, LMT.

Signed _____ date _____